

Minutes
SHEBOYGAN TRANSIT COMMISSION

Tuesday, July 17, 2012 at **5:00 p.m.**

City Hall – 3rd Floor Conference Room

Members: Todd Wolff, Chair; Lee Montemayor, Vice-Chair; Mayor Terry Van Akkeren; Ald. Joseph Heidemann; Ald. Don Hammond; Ald. David Van Akkeren; Chief Domagalski; Chad Pelishek; Jean Kittelson; Traci Robinson, (ex-officio member)

Others in attendance: Ald. Darryl Carlson (Proxy for Ald. Don Hammond); Captain James Veese (Proxy for Chief Domagalski); Jeff Agee-Aguayo, Bay-Lake Regional Planning; Derek Muench, Operations Supervisor; Ann Koeller, Confidential Secretary

Absent / Excused: Ald. David Van Akkeren

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Approval of the minutes from the June 19, 2012 meeting.

Commissioner Lee Montemayor motioned to approve the minutes. Mayor Van Akkeren seconded the motion. All ayes, motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

None.

5. Transit and Parking Monthly Reports

Transit ridership was down 1.2% for the month of June. Transit operated 1 less weekday and 1 less Saturday compared to June 2012.

Parking meter revenue is up \$7,027 for the year.

6. Distribution of Draft budget (review at August meeting)

A copy of the 2013 draft budget for Transit and Parking was distributed to the Transit Commission members to review for discussion at the August 2012 Commission meeting.

7. Agency fare

An increase to the Agency rate will be implemented September 1, 2012. The Agency rate is calculated based on the cost per trip for the previous year.

8. Sheboygan Jaycees parking request

The Sheboygan Jaycees is requesting permission to use Lot #14 (North East corner) for a State Jaycee Convention on September 14, 2012 from 3:00 PM to 12:00 AM.

Commissioner Lee Montemayor motioned to hold this item and have staff contact City Attorney Steve McLean to verify this request doesn't interfere with the parking agreement between the Boston Store and the City of Sheboygan. Ald. Darryl Carlson seconded the motion. All ayes, motion approved unanimously.

*Persons with disabilities who need accommodations to attend this meeting should contact
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

9. Great Marriages parking request

Great Marriages is requesting the time limit on parking meters in the 600 block of Center Avenue be changed from 2 hour meters to 4 hour meters.

Chad Pelishek motioned to file this request. Mayor Van Akkeren seconded the motion. All ayes, motion approved unanimously.

10. Appointment to Bay-Lake Regional Planning Commission

Director Traci Robinson has been appointed to the Bay-Lake Regional Planning Commission by Governor Scott Walker.

11. Final copy of Transportation Development Plan (TDP)

Mayor Van Akkeren motioned to approve the final copy of the Transportation Development Plan (TDP). Commissioner Jean Kittelson seconded the motion. All ayes, motion approved unanimously.

12. Other business

Copies of the "General Rules of Order, Procedure and Conduct" for the City of Sheboygan and the Transit Commission responsibilities were handed out to the Transit Commission members for review.

13. Next meeting date is August 21, 2012

14. Commissioner Lee Montemayor motioned to adjourn the meeting. Mayor Van Akkeren seconded the motion. All ayes, motion approved unanimously.

Meeting adjourned.

Respectfully submitted by:

Ann Koeller
Confidential Secretary